

Travel Approval Form

Department: County Court at Law No. 1

Event Name: 2026 TCRA Annual Convention

Location: The Woodlands, Texas

Event Dates: September 10-12, 2026

Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:

Janet McConathy _____

| |
|---|
| Court Decision: <small>This section to be completed by County Judge's Office</small> |
|  5.26.2026 |

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

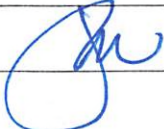
Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:





Janet McConathy <runswithcc@gmail.com>

Registration for 2026 TCRA Annual Convention

1 message

Texas Court Reporters Association <noreply@t.tcra.membercentral.org>

Fri, May 1, 2026 at 9:04 AM

Reply-To: tcrahq@embarqmail.com

To: Janet McConathy <janetmconathy@gmail.com>

Texas Court Reporters Association Registration Confirmation

Janet McConathy:

Thank you for your registration with Texas Court Reporters Association.

Here are the details for your registration:

Registrant Information

Janet McConathy
Johnson County Court at Law #1
[2648 CR 310](#)
Cleburne TX 76031

Registration Total: \$475.00

E-mail: janetmconathy@gmail.com
Work Phone: 817-556-6358
Cell Phone: 817-908-8719

Add Event to Your Calendar

[Outlook Calendar](#) [Google Calendar](#) [iCal Calendar](#)

Registration Details

Registered Rate

2026 TCRA Annual Convention - Full Member - Early Bird \$475.00

Additional Registrant Items

Opt-In for Sponsor/Vendor Email Lists: I would like to receive information and special offers from event sponsors and exhibitors. I understand my contact information may be shared with select partners for this purpose, but that communications from them will be limited and I may unsubscribe from their lists at any time.

Yes

Dietary Restrictions - only complete if substituted meals are required. EX: an allergy, vegetarian, or gluten-free. We do not accommodate preferential requests such as "low carb."

Gluten-free

Reporter Type
Official

T-Shirt Size
Large

RSVP: Will you be attending CE sessions on Thursday afternoon, September 10th (included in Full Registration)?

Yes

RSVP: Will you be attending the Breakfast on Friday, September 11th? (Full and Friday Only Registration)

Yes

RSVP: Will you be attending the President's Banquet & Luncheon on Saturday, September 12th? (Full and Sat.-Only Registrations)

Yes

RSVP: Will you be attending the Saturday Night Party on Saturday, September 12th? (Full and Sat. Only Registration)

Yes

Event Details

Event Name

2026 TCRA Annual Convention

Event Date

Thu, September 10, 2026 12:00 PM to Sat, September 12, 2026 10:00 PM CT

The Woodlands Waterway Marriott Hotel & Convention Center

1601 Lake Robbins Drive, The Woodlands, TX 77380

Reservations

[Click here to reserve your room at the group rate.](#)

\$249/night + taxes and fees

Rates for upgrades will be subject to availability and not at the group rate.

**The cut-off date for room reservations is August 18th
or earlier if the room block sells out.**

Act early to ensure room and rate availability, but please do not book a room until you have also submitted your registration to TCRA. This prevents people who are registered and certain they are attending from being able to reserve a room.

Parking

Self-Parking in Town Center Garage on Six Pines Drive is Complimentary.

Valet parking is available at the hotel at standard rates.

The parking rates for the parking garage located at the entrance of the Hotel on Lake Robbins Drive are as follows:

0-1 hours: \$6
1-2 hours: \$10
2-3 hours: \$12
3-4 hours: \$15

4+ hours: \$20

Self-Parking at The Woodlands Waterway Marriott Hotel:
Overnight Guest, Self Parking: \$25

TCRA Registration, Refund & Cancellation Policies

1. By either registering online or through mail, you are accepting all registration policies stated within this brochure.
2. Payment in full or proof of submission to your county for approval must accompany all registrations. Registrations received without payment will not be processed. Registration forms must be completed online, mailed or emailed to TCRA HQ.
3. Confirmation and event details will be sent to each registrant whose registration form is marked with an email address and is received by September 4, 2026, at 5:00 p.m.
4. Substitutions may be made for the entire convention (no "split" registrations). Written notifications of substitution must be received by email or phone and received by September 4, 2026, at 5:00 p.m.
5. **Please do not plan to register on-site.** Availability may be sold out so we highly recommend that you register in advance. If you do not register in advance, you must contact TCRA prior to arrival to ensure space and food availability. There is a possibility that this event may sell out and TCRA may not be able to accept on-site registrations.
6. The Annual Convention and optional events will be limited to the number of registrations we are able to adequately accommodate.
7. **Written requests for cancellation/refund must be emailed by the Regular registration cut-off date, August 1, 2026. A 15% administrative fee shall be assessed for each refund issued. No refunds or compensation towards a future event will be given to cancellations received after August 1st and will be considered late cancellations or no-shows. Food guarantees must be given to all meal events and packets must be prepared in advance; therefore, no refunds will be given for cancellations received after the cancellation time/date.**
8. Eligible refunds will be processed after the event; please allow 4-6 weeks. TCRA is not responsible for nonrefundable airline tickets or other travel expenses.
9. Should you need specialized dietary restrictions (EX: an allergy, vegetarian, or gluten-free), please be sure that this need is identified. We are unable to serve specialized meals without advance notice (2 weeks prior to event). We do not accommodate preferential requests such as "low carb."
10. To obtain the TCRA member registration rate, registrant must join or renew their TCRA membership **before or at the same time** the registration fee is submitted.
11. **Non-member rates DO NOT include a TCRA membership.**
12. CE credits will not be awarded to any attendee unless the "CSR" registration is paid.
13. **CE credits will not be issued to you until your registration is paid in full.**

Registration Confirmation - 2024 TCRA Annual Convention

This is confirmation of your registration for the 2026 TCRA Annual Convention! You will receive a separate email with an invoice attached showing your method of payment or the remaining balance due.

If you have not already submitted payment, please make sure to do so by the end of the registration period in which you registered for us to honor the fee you selected. Early bird ends 7/1, Regular rate ends 8/1, Late registration ends 9/4.

This email is not necessarily confirmation of your payment, simply that you successfully registered online. If you submitted a payment, you would have received an attached invoice showing the balance paid in full.

2026 TCRA ANNUAL CONVENTION AGENDA



8:00 a.m. - 8:30 a.m. Realtime Contest
8:30 a.m. - 1:30 p.m. Speed Cup Contest
10:00 a.m. - 11:00 a.m. Board of Directors Meeting
12:00 p.m. - 5:00 p.m. Registration Desk Open

1:00 p.m. to 2:30 p.m. - Choose one to attend:

Case CATalyst: Edit Smarter/Save Time

Presenter: René White

1.5 CE hours

What if editing your transcripts could be faster and less frustrating? In this session, Rene' White, Stenograph Certified Independent Training Agent, will explore ways to work more efficiently in Case CATalyst using smarter editing techniques. From reducing repetitive steps to making better use of built-in tools, you'll discover ways to clean up your transcript with less effort. Less time editing means more time where it counts.

Eclipse: 20 Ways to Slay

Presenter: Julie Samford

1.5 CE hours

Julie's all-time favorite Top 20 list of absolute best must-know Eclipse features. Don't do another transcript without these shortcuts and power moves, from realtime to editing and production. Slay all day when you learn the best way.

StenoCAT's New Features and In-File Remote Scoping

Presenters: Robin Cooksey, Jo Anne Leger, and Judy Werlinger

1.5 CE hours

StenoCAT's software changes allow instant in-file scoping! StenoCAT's new features for editing, together with an overview of the system and Trial Book deliver daily copy and attorney hookups at "Stealth" speed!

2:45 p.m. to 3:45 p.m. - Choose one to attend:

The Business of Reporting

Presenter: LaTresta Ginyard

1.0 CE hour

It's never too late, or too early, to get our business affairs in order. Come be encouraged for success and moving your career onward and upward. Let's eliminate some stress by learning tips to help manage our professional life.

Business Entities & Tax Planning

Presenter: Candido Gomez

1.0 CE hour

Properly structuring your business is vital to your business success. Understanding tax entities and tax planning can transform your freelance practice into a tax-efficient business. You'll learn how to maximize the deductions and credits available and have a clear roadmap to maintaining audit-ready records while keeping more of your hard-earned transcript fees!

Zoomed & On The Record

Presenter: Iris Bencomo

1.0 CE hour (Ethics/Rules)

As remote depositions continue to dominate the clients' preferred setting, this class covers conducting Professional Depositions in Texas. Conducting depositions and other hearings with confidence and with consistence, court reporters will continue to be our legal community's choice for taking down the record. This session is the place for freelancers to get the best practices for remote depositions.

2026 TCRA ANNUAL CONVENTION AGENDA

Thursday, September 10th

4:00 p.m. to 5:00 p.m. - Choose one to attend:

Medicare Made Clear:

What Every Court Reporter Should Know Before Age 65

Presenter: Samuel Holmes

1.0 CE hour

This educational session is designed to help court reporters confidently understand their healthcare options as they approach retirement age or transition away from employer-sponsored coverage. Attendees will gain clarity on how Medicare works, including the differences between coverage options, enrollment timeliness and common mistakes that can lead to lifelong penalties. The session will also highlight how proper planning can protect income, reduce out-of-pocket costs, and support long-term financial stability. By the end of this session, participants will be equipped to make informed healthcare decisions that align with their personal and professional goals.

From Havana Heat to Transcript Neat

Presenter: Leslie Ryan-Hash

1.0 CE hour (Ethics/Rules)

Turn up the rhythm while tightening your transcripts. This lively Havana Nights-themed session helps court reporters refine their proofreading process with practical strategies for catching mistranslates, punctuation errors, homophones, and formatting inconsistencies. Learn a streamlined final-pass system that strengthens accuracy, efficiency, and confidence—so every record you produce is polished, precise, and courtroom-ready.

How to Deal with Difficult People

Presenter: Hon. John Hafley

1.0 CE hour (Ethics/Rules)

The court system is built around high-performing individuals that are often overworked and stressed out. They often take their stress out on court staff. This presentation is geared toward handling these situations at the lowest level.



2026 TCRA ANNUAL CONVENTION AGENDA



Friday, September 11th

7:30 a.m. to 4:00 p.m. - Registration Desk Open
7:30 a.m. to 6:00 p.m. - Exhibitors Open

8:00 a.m. to 8:30 a.m.

Annual Business Meeting

TCRA Members may attend the Annual Business Meeting.
Non-members will not be permitted to attend.

8:30 a.m. to 9:00 a.m.

Breakfast Served

9:00 a.m. to 10:00 a.m. - Choose one to attend:

Excellence on the Record: Leadership Lessons for a Successful Court Reporting Career

Presenter: Richard J. Noriega, Major General (Ret.)
1.0 CE hour (Ethics/Rules)

Success in the court reporting profession requires more than technical skill - it demands strong leadership, organization, and a commitment to excellence. In this engaging session, participants will explore practical strategies to strengthen their professional discipline, manage demanding workloads, and position themselves as trusted leaders in the legal process.

Drawing from real-world leadership principles, attendees will learn key habits that enhance productivity, build professional reputation, and open new opportunities for career growth. This presentation will provide court reporters with actionable insights to elevate both their business practices and long-term success.

Ignite Your Extraordinary

Presenter: Julie Samford
1.0 CE hour

In times of uncertainty in our industry, fear of the unknown can be overwhelming and dim your spark. Julie is here to remind you who you are and that you are unstoppable and inextinguishable. Discover the science behind how you can choose your response to challenges and reclaim your power. Because true greatness isn't found in comfort. It's forged in the heat. This is your time to rise, to transform, and to become absolutely extraordinary.



Your Scopist Is Not a Mind Reader: Setting Expectations for Better Transcripts

Presenter: Tina Wilson
1.0 CE hour

A strong reporter/scopist partnership is key to producing accurate, timely transcripts. This session covers what scopists need from court reporters, along with best practices for onboarding a new scopist, setting expectations, and improving workflow efficiency. Attendees will gain practical strategies to enhance collaboration, reduce revisions, and deliver cleaner transcripts.

10:00 a.m. to 10:30 a.m. Break

2026 TCRA ANNUAL CONVENTION AGENDA

Friday, September 11th

10:30 a.m. to 12:00 p.m. - Choose one to attend:

Havana Nights and Courtroom Insights: A Practical Guide for CSRs

Presenters: Paula Frederick, Wendy Kirby, and Charla Reamy

1.5 CE hours (Ethics/Rules)

This session provides an overview of the roles and responsibilities of a CSR working or subbing in a courtroom environment. Attendees will review relevant governing statutes, gain insight into record-filing requirements, and explore best practices that support accuracy and professionalism in the courtroom.

Can Artificial Intelligence lead to Algorithmic Injustice? You be the judge.

Presenter: Stacey E. Raikes

1.5 CE hours

When it comes to the services we provide, whether judicial reporting or CART/Captioning, the words we write matter. Let's sit down and have an interactive and informative chat about the AI boom, its advantages, its pitfalls, and its role in the court reporting community.

Empowered Presence: Situational Awareness for Court Professionals

Presenter: Francine Calvert

1.5 CE hours

This session equips court reporters with practical situational awareness skills for courthouses, depositions, travel, and unfamiliar settings. Learn to recognize risk, strengthen boundaries, and incorporate personal protection tools into your professional routine. Increased awareness builds confidence, sharper focus, and stronger decision-making under pressure. Enhance your professional presence, protect yourself, and strengthen long-term career success. Build confidence, stay alert, and elevate your career - your safety is your superpower!

12:00 p.m. to 1:30 p.m.

Lunch On Your Own



1:30 p.m. to 2:30 p.m.

Another Year, Another Round of Compliance

**Presenters: Ron Morgan and Melinda Saucedo
1.0 CE hour (Ethics/Rules)**

Ron Morgan, Director of the Judicial Branch Certification Commission (JBCC), and Melinda Saucedo, the Commission's Compliance Manager, will provide an update on recent developments within the Commission and trends impacting the court reporting profession. Ron will discuss the Court Recording Study, the Office of Court Administration's recommendations, and broader industry trends, while Melinda will share insights into common issues identified through recent complaints involving Certified Shorthand Reporters. This session will also address compliance issues identified in 2025–2026 and offer practical guidance on maintaining compliance with JBCC rules, standards, and the Court Reporter's Code of Ethics. Attendees will gain insight into common problem areas and learn proactive strategies to address them, reinforcing the critical role compliance plays in maintaining the integrity of the profession.

2026 TCRA ANNUAL CONVENTION AGENDA

Friday, September 11th

2:30 p.m. to 2:45 p.m. Break

2:45 p.m. to 3:45 p.m. - Choose one to attend:

Write Like a Champion

Presenters: Tami Lewis, Gabriela Silva, and Erminia Uviedo

1.0 CE hour

This session brings together experienced realtime writers and contest champions to share practical strategies for writing shorter, more efficient outlines that support speed, accuracy and realtime performance. Attendees will gain insight into how top writers approach stroke reduction, brief creation and dictionary management to improve translation and reduce editing time. Through real-world examples and discussion, participants will explore ways to refine their writing style for greater efficiency and consistency in high-demand settings.

Being Over Doing: Reclaiming Wellbeing in a Demanding World

Presenter: Brandi Ray

1.0 CE hour

In a fast-paced, detail-driven world of court reporting, it is easy to become defined by what you do rather than who you are. In this empowering session, Brandi Ray invites you to pause and reconnect with the power of simply being. This session isn't about adding more to your plate, it's about learning to be fully present so that you can be more productive. Doing great is a byproduct of being great, and in this session Brandi will share a framework to help you leave recharged and ready to approach your life and your profession with renewed clarity and confidence.

2:45 p.m. to 3:45 p.m. (con't) -

Choose one to attend:

Your Road to Retirement with TCDRS

Presenter: Desiree Casazza

1.0 CE hour

The road to retirement began on day one of your career. TCDRS is there for you whether you are just getting started, driving through the middle of your career, or cruising into retirement. In this session, we will answer common questions and build confidence in your knowledge of TCDRS retirement benefits.

3:45 p.m. to 4:15 p.m. Break

4:15 p.m. to 5:45 p.m.

Keynote Speaker



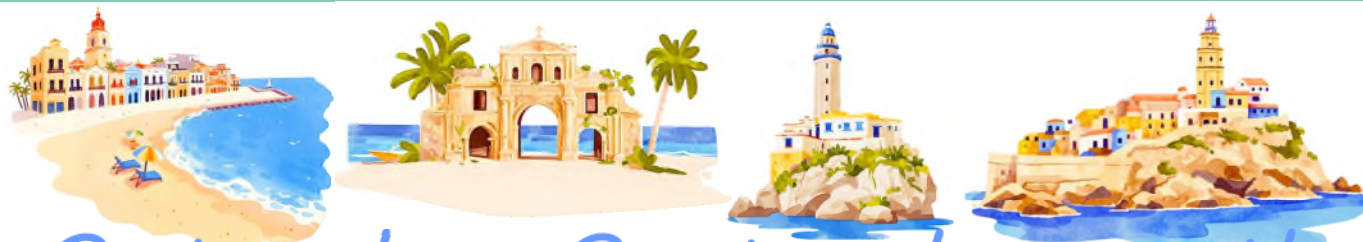
Off the Record: A Moment for You

Presenter: Dr. Kristen Guillory, Ph.D. MSSW

1.5 CE hours

You carry more than most people will ever fully understand—and this closing keynote is designed with that in mind. This is your moment to pause, breathe, and celebrate. We're mixing movement, reflection, encouragement, and yes... a bit of dancing, to help you reset your energy and shift how you show up in your life. It's interactive, real, and created to leave you feeling appreciated, valued, and fully reconnected to the power of who you are, with tools you can actually use long after you leave.

2026 TCRA ANNUAL CONVENTION AGENDA



Saturday, September 12th

8:30 a.m. to 2:00 p.m. - Registration Desk Open

8:30 a.m. to 4:00 p.m. - Exhibitors Open

8:30 a.m. to 9:00 a.m. Breakfast Served

9:00 a.m. to 10:30 a.m. - Choose one to attend:

Wellbeing as a Business Strategy

Presenter: Janis Davis-Street

1.5 CE hours

Long-term professional success depends on more than skill alone - it requires sustained energy, focus, and resilience. This session explores practical strategies to prevent burnout, manage stress, and maintain physical and mental wellbeing in a demanding profession. Attendees will learn how prioritizing personal health directly supports improved performance, professional engagement and personal resilience growth. Investing in well-being isn't a luxury - it's a strategic advantage for personal and career longevity.

Havana Nights & Hot Mics: A Mock Deposition Experience

Presenters: Holly Craven, Anica Diaz, Laura Payne, and Lorrie Schnoor

1.5 CE hours (Ethics/Rules)

Join the FORCE Committee as we explore the ins and outs of being a freelance reporter through a mock deposition. Whether you're new to the field or a seasoned reporter, this session blends education with entertainment, offering practical tips, best practices, and a memorable experience that proves even under Havana Nights flair, professionalism and precision never miss a beat.

From Court Reporting to CART/Captioning: What You Don't Know (Yet)

Presenter: Heidi C. Thomas

1.5 CE hours

CART Captioning demands specialized skills veteran court reporters often don't see coming. You've mastered the record, but realtime CART/Captioning asks for something more. Until you've explored the critical differences between court reporting and realtime captioning, you don't know what you don't know. This story-driven seminar explores realtime captioning through the eyes of a veteran captioner. Hear firsthand accounts, including eight intense weeks providing captioning for a deaf U.S. Attorney during a federal racketeering conspiracy trial. Explore differences between court reporting and CART captioning, strategies for supporting deaf or hard-of-hearing consumers, and why the transition is a journey, not a leap.

10:30 a.m. to 11:00 a.m. Break

2026 TCRA ANNUAL CONVENTION AGENDA

Saturday, September 12th

11:00 a.m. to 12:00 p.m.

From Study to Strategy: Legislative Update for 2027

Presenters: Amy Bresnen, Steve Bresnen, Gale Fiasco, and Destiny Moses

1.0 CE hour (Ethics/Rules)

Join TCRA's lobbyists, Amy Bresnen and Steve Bresnen, along with Legislative Co-Chairs, Gale Fiasco and Destiny Moses, for insight into HB 16, the "Digital Recording Study." They will take you through the process on how the study was conducted, who the stakeholders were, and how the expected results will influence TCRA's legislative work for 2027. The upcoming 90th Legislative Session could be the fight of our lifetime that will impact the future of all Texas CSRs. They will set out how YOU can help and the steps to take if called upon.

12:00 p.m. to 1:30 p.m.

President's Banquet & Luncheon

2:00 p.m. to 3:30 p.m. - Choose one to attend:

When the Record Matters: Ethics, Accuracy, and the Human Advantage

Presenter: Hon. Tammy Kemp

1.5 CE hours (Ethics/Rules)

Human reflection and recollection has proven to be fallible. We live in an age of alternative facts, sound bites and inaccurate sensational reporting which necessitate a clear, complete, accurate record of the proceedings. Consequences may impact every party involved in the proceeding and may be immediate and irreversible. The court reporter's record makes the difference between confusion and clarity, delay and decision, justice and error. The court reporter's record also presents immediate and moment-by-moment opportunity for review.

Handle with Care: Best Practices in Evidence Handling

Presenters: Charletta Breed and Dee Dee Jones

1.5 CE hours (Ethics/Rules)

This session will provide an overview of proper evidence handling, including marking, clear documentation, uploading, and maintaining the integrity of evidence, both during and after proceedings. Attendees will learn essential procedures for retaining exhibits and transferring them to the appropriate clerk or law enforcement agency in compliance with applicable rules. Designed as a practical refresher, this session highlights common pitfalls and promotes confidence in managing evidence from introduction through final disposition.

Building an Efficient Team Workflow for Greater Flexibility and Productivity

Presenter: Heather J. Bautista

1.5 CE hours

In this session, Heather J. Bautista, CSR, will walk through the systems and strategies her and her team use to create a highly efficient workflow. By streamlining processes and prioritizing collaboration, their approach supports faster turnaround times—including rough drafts and expedited copy—while allowing team members more flexibility and balance in their day-to-day work.



2026 TCRA ANNUAL CONVENTION AGENDA

Saturday, September 12th

4:00 p.m. to 5:00 p.m. - Choose one to attend:

The Importance of Accurate and Timely Reporter's Records at the Texas Court of Criminal Appeals - and a few stories

Presenter: Hon. Kevin Patrick Yeary

1.0 CE hour (Ethics/Rules)

This session will discuss some important timelines for preparation and filing of records on appeal. It will also include some reflections on specific cases where timelines have not been followed or other problems have arisen.

Beyond the Usual Docket: Understanding Probate Proceedings

Presenter: Hon. Claudia Laird

1.0 CE hour (Ethics/Rules)

The session will focus on matters encountered in guardianship, probate, and mental health proceedings. Attendees will learn how these proceedings differ from those handled in other types of courts. After attending the session, attendees will have a better understanding regarding these important proceedings and the exhibits they might expect to receive.

Guardians of the Record: Motions to Seal

Presenter: Brittney Aaron

1.0 CE hour (Ethics/Rules)

In criminal proceedings, there is no undo button. Once something is in the record, it may be public unless it is properly sealed. This session explores how motions to seal function in real-world courtroom settings and what must happen to truly protect sensitive information. Court reporters will learn how to recognize sealing issues as they arise and how their role is critical in preserving confidentiality. If it's not clear in the record, it's not protected.



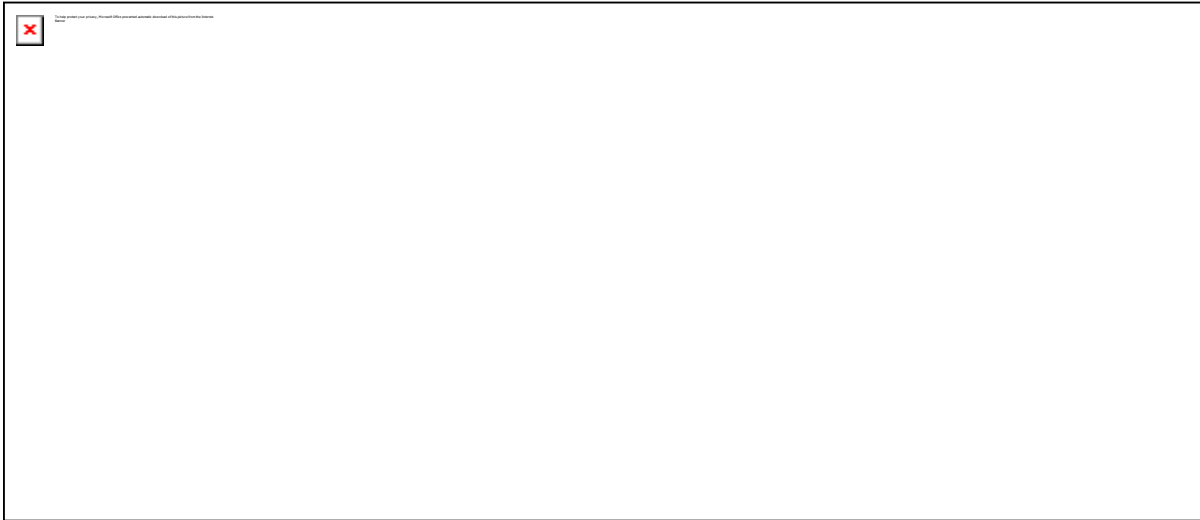
Cynthia Hamm

From: The The Woodlands Waterway Marriott Hotel and Conference Center Team
<info@cvent.com>
Sent: Friday, May 1, 2026 10:18 AM
To: Purchasing
Subject: The The Woodlands Waterway Marriott Hotel and Conference Center - Reservation Confirmation

**CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.**



Reservation Confirmation



Hi Janet,
Wonderful Hospitality Awaits.

Your Upcoming Event
TCRA - Texas Court Reporters Association 2026 Annual Convention
Sep 8, 2026 - Sep 13, 2026

The Woodlands Waterway Marriott Hotel and Conference Center
1601 Lake Robbins Drive The Woodlands, TX 77380 | +1 281-367-9797

Date booked
May 1, 2026

Acknowledgment number
#0T768YDJ

Hotel confirmation number
#30204450

Check-in
Sep 10, 2026

Checkout
Sep 12, 2026

Guest information

Janet McConathy
411 Marti Dr

Cleburne, TX
76033

**Marriott Bonvoy
Rewards Number**

Room type Standard 2 beds

Guests per room 1

Request

Accessible room No

Shared with There are no other guests sharing this room

Need to change something? [Manage stay](#)

Summary of Charges

| Rate Summary | Date | Guests | Status | Rate (USD) |
|--------------|--------------|--------|--------------|---------------|
| | Sep 10, 2026 | 1 | Confirmed | 249.00 |
| | Sep 11, 2026 | 1 | Confirmed | 249.00 |
| | | | Total | 498.00 |

Add-ons

| | | | |
|------------|---|-----------------------|--------------|
| Tax | Room Tax | (15.00 % per night) | 74.70 |
| | State Recovery Fee (taxable fee) (1.09 % per night) | | 5.43 |
| | Total tax | | 80.13 |

Tax Disclosure Room rate shown do not include 15% Room tax + 1.09% State Recovery Fee (taxable fee) Subjected to change without notice.

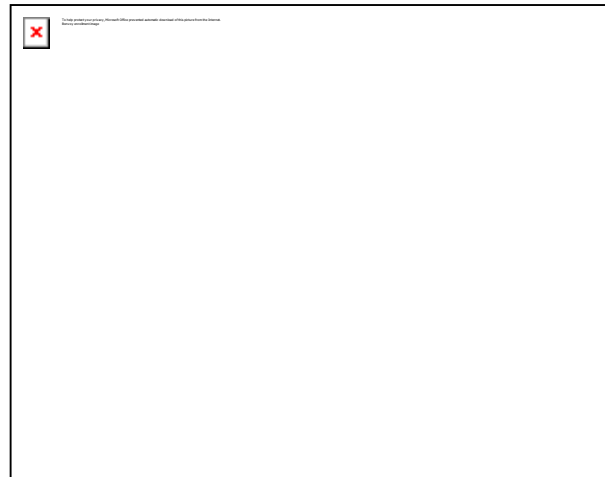
Grand Total 578.13

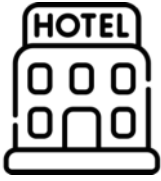
Cancellation Policy 72 Hours

Let This Booking Help With Your Next Booking

Join Marriott Bonvoy® to earn points toward free nights, exclusive member benefits, and more.

» [Join today](#)





TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytexas.org)

DATE: 05/01/2026

DEPARTMENT: County Court at Law No. 1

PERSON SENDING REQUEST: Amy Morris EXT: 1340

Person (s) Name Attending:

| |
|--------------------|
| 1. Janet McConathy |
| 2. |
| 3. |
| 4. |
| 5. |
| 6. |

***If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:**

LEOSE FUNDS

Function Attending: 2026 TCRA Annual Convention

| |
|--|
| Hotel Name: The Woodlands Waterway Marriott Hotel & Convention Center |
| Hotel Address: 1601 Lake Robbins Drive |
| City: The Woodlands State: TX Zip: 77380 |
| Hotel Phone# (281) 367-9797 |
| Special Requirements: |
| Conference Hotel Block Code: (please see attached brochure with link for group rate) \$249/night |
| Conference/Training Website: www.tcra-online.com |
| How many rooms needed: 1 room, 2 be |
| Date of Check In: 9/10/26 Date of Check Out: 9/12/26 |

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.